



**NC Get Covered Coalition Meeting – NOTES**  
**COVID-19 and Health Insurance Coverage (CDO Renewal Process)**  
**Friday, July 10, 2020, 1:00 - 2:00 p.m.**  
*\*Meeting held virtually via Zoom*

**Meeting Notes**

**Certified Application Counselor Designated Organization (CDO) Renewal Process**

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- **See attached PowerPoint slides OR visit the following link to view/hear the presentation:**  
[https://www.dropbox.com/s/zqe3brfwo61iydj/zoom\\_0.mp4?dl=0](https://www.dropbox.com/s/zqe3brfwo61iydj/zoom_0.mp4?dl=0)
  
- See below for responses to select questions from the Q&A portion of the meeting.
  - **CDOs can list more than 5 CACs in the CAC Roster using the manual option, but only 5 CACs can be uploaded at one time, correct?**  
*Yes, CDOs can add CACs 5 at a time (using the manual option), and can do that multiple times.*
  
  - **If a CAC is decertified, will their name still appear in the Roster?**  
*Yes, once a user selects the Decertify link and then selects OK, the page will refresh and the web form will move the decertified CAC to the bottom of the CAC Roster Table. The web form will pre-populate the decertification date and the user will no longer have the option to Edit or Decertify that CAC.*
    - **If so, will the decertified CAC be listed indefinitely?**  
*Yes, the web form will list the CAC as decertified from that point forward.*
  
  - **Will the CDO be able to re-certify a decertified CAC at a point in the future?**  
*Yes, they will be able to recertify them by adding them again as long as they assign them a new CAC ID. If they use their previous CAC ID, the web form will give them an error message.*
    - **If so, will there be an option to re-certify listed in the “Action” column of the CAC Roster?**  
*No, they will need to add them back to the roster using either the manual method or by using the CAC Roster template.*

**Wrap-up and Next Steps** – The NC Get Covered Coalition meets every second Friday of the month from 1:00 to 2:00 p.m. to discuss COVID-19 and health insurance coverage. The next meeting will take place on Friday, August 14. Please mark your calendar and stay tuned for updates. Thanks for all you do! 😊